

Job & Career Network @ ICB

Find Success in Choosing and
Maintaining Careers

There is a strong need in our
community for a public forum
where we can

- ✓ Develop job search skills and
- ✓ Manage careers

Many of you may find this topic interesting



My personal motivation
is to prepare our
youth for work place
challenges as well as
to help mothers re-
enter the work force

Three Pillars of Job Hunting Success

- ✓ Resume
- ✓ Target Companies
- ✓ Interview Skills



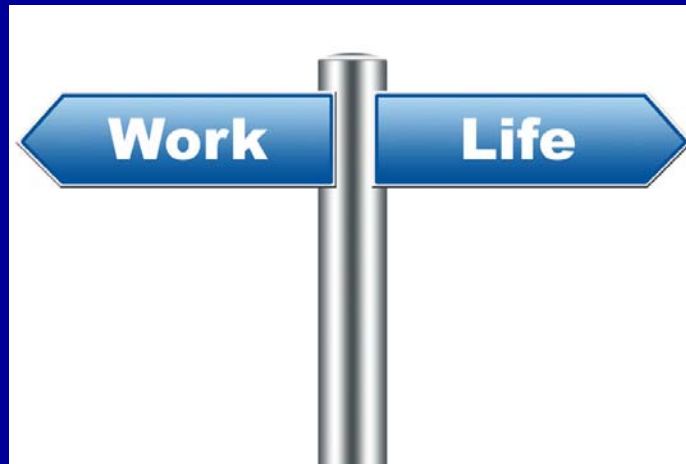
Elements of Successful Job Hunters Plan

- ✓ Network face-to-face, on-line and at networking events**
- ✓ Create your professional profile on-line so others can find you**
- ✓ Memorize two minute description of your background, accomplishments and ideal job**

Elements of Successful Job Hunters Plan

- ✓ **Customize resume and cover letter for each opportunity**
- ✓ **Have your references prepared before you start searching**
- ✓ **Have answers to the ten most commonly asked interview questions**
- ✓ **Have 2-3 success stories demonstrating your capabilities and achievements**
- ✓ **Compensation negotiation**

Manage Careers



❖ Volunteer

❖ Mentor

❖ Network

Informational Interview

- ❖ No stress interview

- ❖ By building strong rapport with career contacts you enhance the likelihood that they will offer assistance with your job search when you are ready for the next step in the job search process

What is in the Agenda

- **Bring in speakers to talk about industries and specific career choices**
- **Workshops for writing resumes & developing interview skills**
- **Tap into ICB community for opening up mentor-mentee relationships**
- **Make it easy for community members to ask questions and find answers**

Efforts need to be coordinated with

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graph TD; A[ICB Job & Career Network] --- B[Youth Group]; A --- C[Social Activities Committee]
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ICB Job & Career Network

Youth Group

Social Activities Committee

Asking for Volunteers

Let's please make this initiative meaningful
to all members of ICB Community. I
request your cooperation and participation.

Thank You